



dundee visual artists award scheme
application form

name of applicant:

contact address:

postcode:

telephone number:

answermachine: yes / no

fax number:

email address:

if you do not have a dundee address please state how you qualify for an award, eg workplace/ member of dca print workshop/ wasps/ generator

please summarise in no more than 30 words the project for which you are seeking funding

project start date:

anticipated completion date:



summary budget

the summary budget should include a detailed budget breakdown identifying all individual costs, material costs, equipment hire etc. when added together these expenditure costs will give you the total cost of the project (a). all anticipated income should be identified (though applicants are not expected to provide additional partnership funding in order to secure an award). this should include:

- the amount you are requesting from the scheme
- any sponsorship/donations. please outline who these are from & whether this is confirmed or projected support
- any financial support from a gallery or commissioning agency such as a fee that you will receive in cash
- the amount of your own contribution, if any

in kind support is defined as providing something for which you make no financial payment. this could be technical support provided by an organisation, materials that are donated or access to specialist facilities. you should indicate how you have worked out the value of any in kind support normally what would it cost you to buy these services. the total cost of the project (a) and the total anticipated income (b) should be the same figure.

expenditure

total cost of project

£ _____ (a)

income

funding requested from scheme
sponsorship / donations

£ _____
£ _____ (cash)

contribution from gallery / venue

£ _____ (in kind support)

own contribution

£ _____ (cash)

£ _____ (in kind support)

£ _____

total anticipated income

£ _____ (b)

proposal

this section should be completed in report format, preferably using a typewriter or word processor, giving a full answer to each of the questions to indicate how the project relates specifically to each of the criteria for assessment as outlined in the guidelines. please state if you feel that a particular question is not applicable to your proposal.



dundee visual artists
award scheme

applicants signature

this application must be signed and dated. unsigned applications will not be accepted. note that any misleading statements (whether deliberate or accidental) given at any stage during the application process may render your application invalid and the applicant liable to return any money already paid out as a grant.

i confirm that all information provided on this application, and any material submitted in support of it, is truthful and accurate. i undertake to inform dundee city council fully and immediately if any changes in circumstances require the application or the supporting material to be amended.

1. please describe in detail the project, for which you are seeking support, and how it meets the criteria of the fund. include any title and concept/ theme.

2. please give details of the timescale for the project, giving anticipated dates of key stages/ events. note that the term project is used loosely to describe what you are applying to the scheme to fund. if you are applying for a residency or support for the development of work for an exhibition, it would be useful to provide a letter of support from the venue with a brief outline of their commitment.

3. please give details of your art education (if any) and give an outline of your previous work, including exhibitions, awards, projects, commissions, publications, etc. if preferred, you may submit a typed cv.

4. please give a concise statement about your current work and outline how this proposal meets your aims and will benefit your creative development.

5. please give details of any previous applications to the dundee visual arts awards scheme, the scottish arts council or dundee city council, leisure and arts dept. you should indicate the support received, if any.

6. please state how long you have been resident in dundee. if you are not resident in dundee, please state:

- how long you have worked in dundee, including details of where you work
- where and how long you have held studio space in dundee
- how long you have been an active member of an artist group in dundee. ie wasps, generator, satellite, dundee contemporary arts print studio

signed: _____

date: _____



enclosures

please list any material that you are submitting in support of your application. continue on a separate sheet if necessary

slides

title and date	size	medium
1		
2		
3		
4		
5		
6		

video tape

title and date	duration of original	duration of clip
1		
2		
3		
4		
5		
6		

other material

title and date
1
2
3
4
5
6

any other information

write below

equal opportunities grants monitoring

in order to track the nature of the applicants received and grants given, we need to collect information which is not directly related to the assessment of your application. all information will be treated confidentially.

i would describe my ethnic origin as being of

african origin	m / f
asian origin	m / f
caribbean origin	m / f
european origin (including uk)	m / f
other (please state which)	m / f

are you a disabled person? y / n

the term disabled should be construed as including people with physical disabilities; people with learning disabilities; people with mental health difficulties; those with sensory disabilities (such as blind or visually impaired people and deaf people, or those whose hearing is impaired); people with 'hidden' disabilities (such as epilepsy); and those with disabilities linked to ageing.

