



## Craft Makers Award: Dundee Guidelines 2011-12

### **Purpose of Scheme**

In a new partnership with Creative Scotland, Leisure and Culture Dundee has established the Craft Makers Award: Dundee, to support Dundee-based craft makers (as defined in Creative Scotland's definition of crafts below) in their creative and professional development. The scheme makes awards to support both professional development activities and the research and creation of new work.

### **Who can apply?**

The scheme is open to Dundee based craft makers, who live and work within the Dundee City Council boundary. Applicants may be of any age and at any stage of their career, but must be out with full time education. All applicants will be expected to demonstrate a commitment to developing their practice.

### **Definition of 'craft'**

The scheme adheres to the Creative Scotland definition of crafts. This is defined as: **contemporary creative work conceived, designed and made by individual practitioners in ceramics, jewellery and metalwork, furniture and wood, glass, lettering, musical instruments, textiles and basket-making.**

### **What will awards be given for?**

Proposals are invited which will enhance the creative skills or professional and business practice of the applicant.

Proposals may be towards costs relating to:

- the creation of new work for exhibition
- the research and development of a new body of work
- residency opportunities
- short-term or one-off training courses
- collaborating with other makers or artists
- establishing contacts and partnerships
- professional development opportunities

**Please note that priority will be given to applications for grants that will support the process of research and development of new work.**

## **Award criteria**

Applications will be assessed in relation to the following criteria:

- The quality of the applicant's work
- The expected impact of support on the applicant's creative / professional development
- The clarity of purpose behind the submission and the reasons given for applying for an award
- Sound project management
- Financial strength and value for money
- The quality of information / material supplied in support of the application

## **Exclusions**

- The remit of this award scheme does not include printmaking, graphic design, building crafts or conservation/restoration
- Applications will not be considered for projects already started or planned to start, before the notification dates
- Full time students are not eligible to apply
- Craft makers may apply to either Creative Scotland or this scheme for a particular project however, it is not possible to be funded from both schemes simultaneously for the same project.
- It is also not possible to be funded for the same project from the Dundee Visual Artists Award Scheme or any other Local Authority area award scheme from this Creative Scotland initiative.
- Applications will not be considered after the deadline date
- Successful applicants will not be considered for a further award from the scheme within the same financial year

## **How to apply**

*Please read the guidelines and supporting material carefully.*

Applications should be submitted using the enclosed Application form and must be returned by the closing date. One copy of the completed form should be returned to Leisure and Culture Dundee with all applicable supporting material, and one retained by the applicant.

The form may be typed or hand-written. If hand-written, it should be completed legibly in black ink. If completing the form on your own word processing system please ensure that the format is unchanged. Please answer all questions, or indicate if a question is not applicable. Completed application forms *must* be signed by the applicant.

Applications will not be considered unless supporting visual material is submitted. Up to 6 images of recent work should be supplied in support of an application that shall be viewed at the panel meeting.

(See 'Enclosures' section of application form).

Original artwork will not be accepted as support to any application.

Visual material will be returned by post to all unsuccessful candidates.

Visual material of successful candidates will be retained to form part of an archive. Images may also be used in Leisure and Culture Dundee or Creative Scotland publications although we will endeavour to contact you to seek your permission in advance.

Please note that Leisure and Culture Dundee and Creative Scotland can accept no responsibility for damage to or loss of material submitted in support of applications, although we will exercise all possible care in handling this material.

**Closing date for applications:**

**Friday 18 November 2011**

Your application must arrive no later than 5pm on that date. We are unable to accept late applications. Please **do not fax or email your application**.

**Advice to applicants**

Awards will be made up to a maximum of £1,500. The number and size of grants made will be dependent upon the applications received.

All applications will be considered by members of the Craft Makers Award: Dundee Panel. Membership of the panel is made up of invited craft practitioners and curators. The scheme is administered and panel meetings are chaired by a member of Leisure and Culture Dundee.

Applicants will be notified within 8 weeks of the deadline for receipt of applications on the outcome of their application. You will be contacted by an officer of Dundee City Council if there is any change to this timetable.

If you have any queries regarding the applications procedure, please contact Susan Keracher on 01382 307213 or [susan.keracher@leisureandculturaldundee.com](mailto:susan.keracher@leisureandculturaldundee.com)

**Please return your application form and supporting material to:**

**Craft Makers Award: Dundee**  
**Susan Keracher**  
**Art Curator**  
**The McManus: Dundee's Art Gallery & Museum**  
**Albert Square**  
**Dundee**  
**DD1 1DA**

# Craft Makers Award: Dundee

## Application Form 2011-12

**Name of Applicant:**

**Postal Address:**

**Email Address:**

**Telephone Number:**

**Where did you find out about the award scheme?**

**Please summarise in no more than 30 words the project for which you are seeking funding.**

**Project start date:**

**Expected completion date:**

### Budget

Please show a balanced budget for the proposal, indicating how much you are requesting from this scheme, and providing an itemised breakdown of how funding would be spent.

<b>Expenditure</b> Please show an itemised breakdown of costs	£	<b>Income</b>	£
		Funding requested from CMA:D Scheme	
		Other public funding requested	
		Sponsorship/donations	
		Own contribution	
		Other (please specify)	
<b>Total expenditure</b>		<b>Total Income</b>	

**\*Total expenditure must equal total income**



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4. Please give a concise statement about your current work and outline how this proposal meets your aims and will benefit your creative development or professional and business practice.

### Enclosures

Please indicate the title and format (i.e. slide, CD, DVD etc) of supporting visual material that you are submitting in support of your application. Please ensure all supporting material is clearly labelled with your name and the title of the works.

	Title / medium / size / location of work	Date	Format
1.			
2.			
3.			
4.			
5.			
6.			

Other material: e.g. press cuttings, promotional material, letters of support:

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